

# Talk Submission Instructions: Hardcopy and Electronic Materials

We expect to post, on the INT web page, scanned transparencies of all talks presented during the Charge-Symmetry Breaking in Few-Nucleon System mini-workshop (see [http://int.phys.washington.edu/talk\\_list.html](http://int.phys.washington.edu/talk_list.html)).

If you will be speaking during this workshop, please remember to submit your talk either in hardcopy or electronic format.

## Hardcopy talk submission

1. **As soon as possible** after you have given your talk, hand in your transparencies to Lesley Reece in the INT main office.
2. **They will be scanned in** by the INT staff and posted on our web site.
3. **Please note:** It generally takes one to two days to have the talks scanned. If you need it back immediately, please inform the Lesley Reece.

## Electronic talk submission

If you have a PDF, Postscript file, or PowerPoint file of your talk, you may submit it electronically.

1. **Please submit** your talk as soon as possible after you have presented it.
2. **Please name your file** with your last name, then "CSBmw." For example: Kaplan.CSBmw.pdf
3. **Please don't forget** to include your last name in the file name. If you name your file "INT Talk" or "Seattle," we might get it mixed up with someone else's talk.
4. **We currently accept** Postscript, PDF, and TIFF/pnm files (no LaTeX or PowerPoint, please). NOTE: If you have multiple files, please tar and gzip them together.
5. **For PowerPoint talks**, please convert the file to PDF before sending. If you need help with the process, please ask the INT staff.
6. **Attach the talk** to an email. Use the subject line **<lastname>\_CSBmw**

7. **Email the talk to:** [int\\_talk@phys.washington.edu](mailto:int_talk@phys.washington.edu)